

## **SCRUTINY BOARD (CENTRAL AND CORPORATE)**

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**Meeting to be held in Civic Hall, Leeds on  
Monday, 1st December, 2008 at 10.00 am**

***(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)***

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### **MEMBERSHIP**

#### **Councillors**

M Dobson (Chair)	-	Garforth and Swillington
B Atha	-	Kirkstall
J Bale	-	Guiseley and Rawdon
S Bentley	-	Weetwood
B Chastney	-	Weetwood
P Davey	-	City and Hunslet
J Dowson	-	Chapel Allerton
P Ewens	-	Hyde Park and Woodhouse
M Hamilton	-	Headingley
V Kendall	-	Roundhay
A Lowe	-	Armley
B Selby	-	Killingbeck and Seacroft
P Wadsworth	-	Roundhay

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2 To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3 If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items on this agenda.</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF INTEREST</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 3RD NOVEMBER 2008</b></p> <p>To confirm as a correct record the attached minutes of the ordinary meeting and the Call – In meeting held on 3<sup>rd</sup> November 2008.</p>	1 - 8
7			<p><b>SCRUTINY INQUIRY - MEMBER DEVELOPMENT - SESSION 1 - SETTING THE SCENE</b></p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development.</p>	9 - 30
8			<p><b>FINANCIAL HEALTH MONITORING 2008/09 - HALF-YEAR REPORT</b></p> <p>To receive and consider the attached report of the Director of Resources, as submitted to the Executive Board on 5<sup>th</sup> November 2008.</p>	31 - 40
9			<p><b>SCRUTINY INQUIRY - PROCUREMENT, OUTSOURCING AND COMMISSIONING SERVICES - SESSION 2</b></p> <p>Further to Minute No. 34, 6<sup>th</sup> October 2008, to receive and consider the attached report of the Chief Procurement Officer.</p>	41 - 46

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10			<b>INCOME COLLECTION</b>  Further to Minute No. 11, 7 <sup>th</sup> July 2008, to receive and consider the attached report of the Director of Resources.	47 - 56
11			<b>SCRUTINY BOARD WORKING GROUP - ALMO FINANCES</b>  Further to Minute No. 11, 7 <sup>th</sup> July 2008, and Minute No. 33, 6 <sup>th</sup> October 2008, to receive and consider the attached report of the Head of Scrutiny and Member Development regarding the meeting of the Board's Working Group held on 17 <sup>th</sup> November 2008.	57 - 60
12			<b>WORK PROGRAMME</b>  To receive and consider the attached report of the Head of Scrutiny and Member Development, which incorporates the minutes of the Executive Board meeting held on 5 <sup>th</sup> November 2008 and an extract from the Council's Forward Plan of Key Decisions for the period 1 <sup>st</sup> December 2008 to 31 <sup>st</sup> March 2009.	61 - 82
13			<b>DATES AND TIMES OF FUTURE MEETINGS</b>  <u><b>Tuesday</b></u> 6 <sup>th</sup> January 2009* Monday 2 <sup>nd</sup> February 2009 Monday 2 <sup>nd</sup> March 2009 Monday 6 <sup>th</sup> April 2009  All at 10.00am (Pre-Meetings 9.30am) <b>except</b> *, which commences at <b>14.00</b> , Pre-Meeting 13.30.	